



6341 Westport Ave., Shreveport, LA 71129



Dear Prospective Benefactor

Since 1984, Operation Santa Claus, which is a joint effort between Shreveport Fire and Police Departments along with Townsquare Media Radio Stations, has provided tens of thousands of LOCAL less fortunate children with Christmas presents. In most cases, the gifts from Operation Santa Claus were the only gifts these children received and for some, their only positive experience with law enforcement and fire fighters.



The Covid-19 virus has effected us directly by increasing the number of kids we intend on serving this Christmas Season and will definitely deplete our resources, both monetary and our surplus of toys that we have.



Operation Santa Claus, a **501(c)(3)** organization, cannot continue these efforts without the support of local businesses/organization like yours. Both, the number of children we attempt to serve locally and the prices of even the most minor gifts, have risen over the last several years and we find ourselves in constant “panic” as the Christmas season nears.



We’re giving you this letter now in hopes that you’ll make a donation so that we can begin our efforts poised for success. Obviously, we’ll take donations of any amount, at any time, but the earlier we receive them, the more opportunities we have to seek out toy sales and savings opportunities to stretch our shopping dollars.



We also understand that in some cases, our supporters prefer some anonymity and we happily honor those requests, but if not necessary for you, we’d certainly like to thank you publicly for your contributions.

Can we count on your funds to help us endow these efforts? To make your tax deductible contribution, mail donations to the above address, checks made out to Operation Santa Claus. You may also contact the OSC Representative who’s information appears below to arrange for pick up of your contribution.

On behalf of the children we serve and all of our members we thank you for your generosity.

Sincerely,

OSC Representative

Contact Info _____



OSC is a non-profit organization
“Making kids smile”